

Green Point on Wallis Lake Community Association Inc.

Sunday – 9 August 2026, 16.05 hrs – (4.05 pm).
 Green Point Community Hall, 4 Bottlebrush Close, Green Point, NSW 2428.

Present:	
Helen Murrell** Vice President HM, Chairperson	Bob Currans*** RC
Paul Murrell*** Treasurer PM	Jo Currans** JC
Steve Arblaster** SA	David Buchanan** DB
Laurene Wilson** (Minute Taker) LW	
Apologies	
Nyaree Donnelly, GP RFB rep	Phillip Fowler** Secretary PF
Erica Hume*	Dave Moor*
John Hume*	

Minutes: The minutes from the previous general meeting held on 17 May 2026 were accepted as a true record.
 Moved: Laurene Wilson. Seconded: Jo Currans.

VALE: Charlie Bramble 24 May 2026
 Glynn Blackwood 2 June 2026. Our condolences to both families.

Item	Date	Status	Action Required	By whom & by when	Achievements / Outcomes
1. Business arising from minutes:					
Uneven road. <i>M. Blackwood</i> ON HOLD	13.08.23 17.05.26	A 'Report & Request' was lodged with MCC for the uneven condition of the road between GP Dr/ Seabreeze Pde intersection to Lucas Ave.	To follow up every 6 months.	H. Murrell November 2026	A response was received from MCC R & R, stating the road had been inspected but NOTHING would be done in the nearer future, as requires heavy repairs. The issue falls under MCC Capital Works Program and NOT currently funded. MCC have raised a Transport Access request.

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Call for Volunteers M. Blackwood	10.11.24 09.08.26	The Association is slowly running out of helpers. NEW VOLUNTEERS are critically needed. Discussion regarding potential activities: ie. a Spring BBQ & letter drop were suggested.	Issue to be discussed at new COMMITTEE MEETING 28 June.	Committee 20.09.26	Committee met on 28 June. Outcome: To promote CALL for Volunteers at SPRING BBQ. See below. Please volunteer a short amount of your time to help keep GP a pleasant village to live in. GPCA Membership is only \$5/year.
Gullies full of water. P. Murrell	10.08.25 09.08.26	As the rains fall, the gullies around the car park fill up with stagnant water, due to falling & wind-blown debris. A repeat MCC 'Report & Request' was lodged 02.03.26. Much discussion on self-regulation. A long running issue.	Speak with S. Howard, MCC, inquiring if residents can clear gullies themselves. Discuss issue at new COMMITTEE MEETING. Same discussed.	*	No response from S. Howard. A response was received from MCC R & R, stating "...the car park had been inspected & the system meets requirements & there was NO current plans for future upgrades. The site tomography is very flat & will take water to drain slower, giving the appearance of blockage".
Tennis court lines to be re-marked M. Blackwood	09.11.25 09.08.26	Lines of the tennis & basketball courts have been repainted. Advertising has been made through Manager of Air B & B accommodation for visitors to hire the courts. Pamphlets distributed. Information also placed on MCC website.	Place a pamphlet in Forster Keys Mini Mart.	*	A pamphlet was dropped in at the Forster Keys Mini Mart 28.05.26. Also one included on GP Notice Board.

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Filter lane at GP Dr/Lakes Way and speed limits. N. Donnelly (See old minutes 12 November 2023)	08.02.26 09.08.26	A "Report & Request" was sent to MCC 13.02.26 to reduce the speed on the Lakes Way AND erect 'No Standing' signs. In the past MCC have declared the southern approach is regulated by National Parks who occasionally cut back the vegetation, both stating it is far too expensive to extend the lane. 17.05.26. Much discussion occurred. RFS do not want speed limit reduced as would hinder response times to call-outs. However, reducing the vegetation would greatly improve visibility.	Submit a request to National Parks to reduce vegetation build up. Follow up LFT meeting outcomes <u>OCT 2026.</u>	H. Murrell 08.11.26	20.02.26. Response from MCC stated, "Council's traffic team has assessed the concerns raised about vehicles parking on The Lakes Way We will be putting forward a proposal to the MidCoast Local Transport Forum (LTF) recommending the installation of a No Stopping Zone to cover the length of the merge lane ... The next LTF meeting is scheduled for April 2026 . Subject to LTF and Council approval, we anticipate a timeframe of approximately six months for installation of the works. Regarding speed limits, Transport for NSW is the authority responsible for setting speed limits on all roads in NSW, including Council-managed roads". OCT 2026.
Check Generator H. Murrell (See minutes from 2 May 2021).	08.02.26 09.08.26	A maintenance log has been commenced.	(Checked by RFS every second month). At next check will connect to hall power board, to check sustainability.	RFS Bi-monthly.	Last check made 12.07.26. Generator in good working order. Record made. Wear a P2 mask when operating the generator, (located in bag by generator).

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Control of resources H. Murrell	08.02.26 09.08.26	The Green Point web site is up and running. Access - www.greenpointonwallislake.com.au Activities and minutes are available.	Erect web site signs at Chicane and Bottlebrush Cl.	P. Fowler. 08.11.26	The signs are being made by “Mick Signs” & will be erected as soon as manufactured.
The hall gutters need clearing out. P. Fowler	08.02.26 09.08.26	Due to regulations not allowing residents to climb up ladders, need a qualified gardener to clear then out. Quotes were obtained & an MCC “Report & Request” was lodged 13.02.26.	*	*	Response from MCC came the same day. “ ... GP hall is on a scheduled maintenance program & has the gutters cleaned every 3 months. <i>Post script: the gutters were cleaned out 11.08.26 by MCC worker. He takes photos & reports back to his manager. He will advise we need the roof cleaning.</i>
Garbage bins at GP picnic area full. D. Moor ON HOLD	08.02.26 17.05.26	Dave Moor showed photos of the full bins & stated they have been full most of the holidays. * JR Richards were contacted to come & clear them. * A ‘Report & Request’ was sent to MCC for additional bins during holiday times.	Follow-up outcome of MCC audit.	H. Murrell 08.11.26	No Audit outcome to date. An email was sent to JR Richards 09.02.26 & they emptied the bins during their routine garbage collection run to GP. Response from MCC. “ ... undertaking an audit across the region ... until complete will not be installing any additional bins.... GP will be taken into consideration in the audit”.

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AED checks <i>(Automated External Defibrillator).</i> H. Murrell ON HOLD	17.05.26 09.08.26	An AED was purchased by GPCA on 11.02.24. from J. Moelker who also came and demonstrated a machine at GP on 15.12.23. It is to be checked annually but as long as the green status light is flashing it is fully functional.	Members at the meeting requested another training session. TBA when instructor available, early 2027.	H. Murrell Feb 2027	J. Moelker checked the device Dec 2025. <i>Instructions of what to do when the machine has been used are situated behind the machine (including phone numbers).</i>
Maintenance roster/ working bee. L. Wilson/H. Murrell	17.05.26 09.08.26	In order to keep abreast of checking needs of equipment, commence use of a maintenance log . Need to ascertain who services the AC unit as owned by MCC. We do not have a key for the outside cage.	Retain a permanent maintenance log. *	* *	Wormald Firesafe Services NSW came and checked all fire equipment. In good order. Entered into maintenance log. See new item below. AC unit.
President & Secretary positions + additional committee meetings. H. Murrell	17.05.26 09.08.26	Persons were called from the floor to fill the President & Secretary positions. Unfortunately the Presidents' position remains vacant. P. Fowler accepted the Secretary position. Jo Currans filled a committee position.	To hold an additional committee meeting in-between the general meeting dates.	Committee meeting - 11 Oct 2026	Committee meetings in-between a general meeting, so far, have proved beneficial.
Ant droppings in corner of room near broom cupboard. L. Wilson	17.05.26 09.08.26	LW concerned it may be white ants. Other members don't think so.	Inspect and manage ants.	P. Fowler 08.11.26	Area cleaned up and bates put down. Will continue to observe.

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2/3 Correspondence In & Out:					
Now correspondence is sent and received electronically it is sometimes quite difficult to keep abreast of the many conversations. All the In & Out correspondence (as highlighted below) was tabled and discussed as items on the agenda arose. Issues arising from the correspondence, not on the agenda, are identified below.					
Including items entered through MCC portal ('Report & Request').					
• May 2026 – Thank you card from M. Blackwood, • 04.06.26 – Letter for Commonwealth Bank, • 03.07.26 – R & R – Toilet maintenance schedule, + response • 03.07.26 – R & R – Sporting facilities upgrade, + response • 03.07.26 – R & R – Maintenance of A/C unit, R & R – Response T. Hungar.					
4. Reports:					
Treasurers Report P. Murrell Treasurer	09.08.26	Treasurers Report delivered from 16.05.26. – 07.08.26 Opening balance \$2140.93 Closing balance \$2825.53	*	P. Murrell Treasurer 08.11.26	Acceptance of Treasurers Report, Proposed – P. Murrell. Seconded – L. Wilson. New signatures were accepted by Commonwealth Bank on 30.06.26
<i>Coast Care no longer functions (+grass cutters/maintenance).</i> P. Fowler	09.08.26	P. Fowler not in attendance. No report given. Most of the grass cutting is conducted by 4/5 diligent residents & we thank them for their great work. Hall cleaned 6 monthly.	*	*	New volunteers are urgently needed.
GP Rural Fire Service. N. Donnelly RFS Representatives.	09.08.26	N. Donnelly not in attendance. No report given. Tanya Thompson MP visiting RFS, 4 Sept. 1.30 – 2.30pm All welcome.	* A CAR WASH event at GP has been arranged for 27 September 2026.	RFS Representative 08.11.26	The RFS website is a good resource for information. www.rfs.nsw.gov.au Always be vigilant and always be ready. If fire services are required ring 000 to activate our GP brigade. Do not ring the station.

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5. New Agenda Items:					
Sporting facilities. Committee	09.08.26	At the committee meeting on 28 June, the issue to re-paint the wooden playground equipment arose. Much debate occurred re: management of equipment and/or replacement (including shading the area) by us or MCC who own the facility.	• Send a Report & Request to MCC, (Same sent 03.07.26) • Research grants, • See T. Thompson, • Research cost of replacement play equipment.	H. Murrell 08.11.26	• R & R sent to MCC. • Visited T. Thompson who's advisor Jesse, is sending us appropriate grant avenues. • One grant in particular would need to be submitted by 17 Aug. SA advised to "be kind to ourselves" & not pursue on such a short timeframe but be prepared for next round. • Cost of equipment from a few thousands \$ to hundred's thousands which is out of GPCA resources.
Response from MCC 'Report and Request'	Council will carry out annual pressure washing of equipment and inspect it quarterly . (No dates given for action/inspection). Re-upgrade: noted in MCC Play Spaces Strategy, to be renewed as a medium term project with a 4 - 8 year time-frame. Toni Birchall, Asset Officer Open Spaces. ACTION: HM. Need to find out where we are the on Asset Register for upgrade of GPCA playground equipment?				
Toilet maintenance. L. Wilson	09.08.26	Unfortunate shameful vandalism of the men's toilet occurred on weekend of 26/27 June, prior to a community hall booking. It was cleaned up L. Wilson.	Send a Report & Request to MCC. (Same sent 03.07.26)	H. Murrell	A telephone response on 27 July, to HM from MCC facilities manager, stating the toilets were cleaned 3 x per week. This was ardently disputed. Manager requested when hall was booked & would visit prior to check on toilet hygiene. No issue since.

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AC unit maintenance schedule. H. Murrell	09.08.26	The AC unit has been installed for some years. When the key audit was conducted at the beginning of the year, NO KEY could be located for the external AC unit cage. Questions were asked when had it been serviced? Entered in our Maintenance log.	Send a Report & Request to MCC. (Same sent 03.07.26)	H. Murrell	Response from MCC Electrical Manager, stating the unit would be serviced every 6 months. 24.07.26 MCC electrician came & cleaned the filters of the internal unit. He stated the external unit did not need to be examined. Next: January 2027
'Informal History of Green Point' , book published by Jo Currans.	09.08.26	As discussed at the committee meeting, 28 June, the value of placing a copy of the book in the National Archives in Canberra. Much discussion. Better to place a copy in the National or State Library of NSW.	Further information required.	J. Currans 08.11.26	
Solar lights. P. Fowler	09.08.26	As discussed at the committee meeting, 28 June, the external lights appear inconsistent with evening lighting and there is no light over the front steps, which could be a safety hazard.	Install solar, motion lights or delayed motion. Send a Report & Request to MCC.	H. Murrell 08.11.26	
6. General Business: (Round the room)					
Responsibility Statement. D. Buchanan	09.08.26	David requested a statement from MCC as to who does what, responsibilities of MCC and/or GPCA.	Send a Report & Request to MCC.	H. Murrell 08.11.26	

There being no further General Business the meeting closed at 17.30hrs (5.30pm).

* Green Point on Wallis Lake Community Association (Inc) Member
 ** Committee Member
 *** Life Member
 **** Honorary Member

ABN: 39 908 563 484

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NEXT GENERAL MEETING General meeting, 8 November 2026 4.00pm (16.00 hrs).	Committee meeting 11 October 2026 14.00 hrs (2pm)	<u>Venue:</u> Green Point Community Hall, 4 Bottlebrush Close, Green Point, Forster, NSW 2428. <u>Time:</u> As indicated	RFS - Visit by T. Thompson 4 Sept <u>SPRING BBQ 20 SEPT</u> RFS - Car Wash 27 Sept. <u>Meeting Calendar 2026:</u> General meeting: 8 November. Christmas party TBA. <u>Committee meeting:</u> 11 October <u>Meeting Calendar 2027:</u> AGM: 8 Feb General meetings: 8 Feb, 16 May, 8 August, 14 Nov.
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Chairperson:

H. Murrell,

Vice President

NOTE: Minutes of the meeting will be placed on the GPCA website, in pdf format, prior to being ratified at the next meeting.