

Green Point on Wallis Lake Community Association Inc.

Sunday – 17 May 2026, 16.00 hrs – (4 pm).
 Green Point Community Hall, 4 Bottlebrush Close, Green Point, NSW 2428.

Present:	
Helen Murrell** Vice President (Minute Taker)	Bob Currans***
Paul Murrell*** Treasurer	Jo Currans**
Phillip Fowler** Secretary	Dave Moor*
Laurene Wilson**	Erica Hume*
Nyaree Donnelly, GP RFB rep	John Hume*
Kim Benn	Steve Murrey
Karen Jamieson	Glendon Johnston* (called in briefly)
Apologies	
Steve Arblaster*	Marcia Byrne*

Minutes: The minutes from the previous general meeting held on 8 February 2026 were accepted as a true record.
 Moved: John Hume. Seconded: Bob Currans.

A special **THANK YOU** was acknowledged for all the dedicated work Margaret & Glynn Blackwood have accomplished over the years, having held different committee positions including President & Secretary. Both have resigned their positions on the committee due to ill health. A signed Thank you card and flower arrangement was delivered to Margaret & Glynn after the meeting.

Item	Date	Status	Action Required	By whom & by when	Achievements / Outcomes
1. Business arising from minutes:					
Uneven road.	13.08.23	A 'Report & Request' was lodged with MCC for the uneven condition of the road between GP Dr/ Seabreeze Pde intersection to Lucas Ave.	To follow up every 6 months.	H. Murrell November 2026	A response was received from MCC R & R, stating the road had been inspected but NOTHING would be done in the nearer future, as requires heavy repairs. The issue falls under MCC Capital Works Program and NOT currently funded. MCC have raised a Transport Access request.
M. Blackwood	17.05.26				

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Call for Volunteers M. Blackwood	10.11.24 17.05.26	The Association is slowly running out of helpers. NEW VOLUNTEERS are critically needed. Discussion regarding potential activities: ie. a Winter BBQ & letter drop were suggested.	Issue to be discussed at new COMMITTEE MEETING 28 June.	Committee 28.06.26	Please volunteer a short amount of your time to help keep GP a pleasant village to live in. GPCA Membership is only \$5/year.
Gullies full of water. P. Murrell	10.08.25 17.05.26	As the rains fall, the gullies around the car park fill up with stagnant water, due to falling & wind-blown debris. A repeat MCC 'Report & Request' was lodged 02.03.26. Much discussion on self-regulation.	Speak with S. Howard, MCC, inquiring if residents can clear gullies themselves. Discuss issue at new COMMITTEE MEETING 28 June.	H. Murrell 28.06.26	A response was received from MCC R & R, stating "the car park had been inspected & the system meets requirements & there was NO current plans for future upgrades. The site tomography is very flat & will take water to drain slower, giving the appearance of blockage".
Tennis court lines to be re-marked M. Blackwood	09.11.25 17.05.26	Lines of the tennis & basketball courts have been repainted. Advertising has been made through Manager of Air B & B accommodation for visitors to hire the courts. Pamphlets distributed. Information also placed on MCC website.	Place a pamphlet in Forster Keys Mini Mart.	H. Murrell 09.08.26	THANK YOU to Glen Johnston, Nyaree Donnelly & Laurene Wilson for contributing to these changes.

Item	Date	Status	Action Required	By whom & by when	Achievements / Outcomes
Filter lane at GP Dr/Lakes Way and speed limits. N. Donnelly (See old minutes 12 November 2023)	08.02.26 17.05.26	During 2012 & 2020 dialogue regarding the danger of the filter lanes turning left out of GP Dr or entering GP Dr from the south were discussed. This issue has again been raised due to cars parking in the filter lane to photograph the osprey or simply just park. When the fire brigade are moving 'fast' to attend an emergency a parked car can be an unforeseen obstacle, especially when vehicles are travelling at 100 km from the south. A "Report & Request" was sent to MCC 13.02.26 to reduce the speed on the Lakes Way AND erect 'No Standing' signs. In the past MCC have declared the southern approach is regulated by National Parks who occasionally cut back the vegetation, both stating it is far too expensive to extend the lane. 17.05.26. Much discussion occurred. RFS do not want speed limit reduced as would hinder response times to call-outs. However, reducing the vegetation would greatly improve visibility.	Submit a request to National Parks to reduce vegetation build up. Follow up LFT meeting outcomes.	H. Murrell 09.08.26	20.02.26. Response from MCC stated, "Council's traffic team has assessed the concerns raised about vehicles parking on The Lakes Way We will be putting forward a proposal to the MidCoast Local Transport Forum (LTF) recommending the installation of a No Stopping Zone to cover the length of the merge lane ... The next LTF meeting is scheduled for April 2026. Subject to LTF and Council approval, we anticipate a timeframe of approximately six months for installation of the works. Regarding speed limits, Transport for NSW is the authority responsible for setting speed limits on all roads in NSW, including Council-managed roads".
Check Generator H. Murrell (See minutes from 2 May 2021).	08.02.26 17.05.26	No one at the meeting could remember when our generator was last checked. Need regular checks by the RFS who will conduct checks at same time as they do theirs. A maintenance log has been commenced.	(Checked by RFS every second month). At next check will connect to hall power board, to check sustainability.	RFS Bi-monthly.	Check made TODAY. Generator in good working order. Record made. Wear a P2 mask when operating the generator, (located in bag by generator).

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Item	Date	Status	Action Required	By whom & by when	Achievements / Outcomes
Hire of Hall. L. Newton	09.11.25 17.05.26	The hall can be hired out by anyone. The hall hire bookings is now managed by Laurene Wilson. Major upgrades have been made to the regulations and fees, formalising the process. A notice has been placed in our notice board & on the MCC webpage, and are sent out to all who hire the hall. Payment can now be made electronically.	*	*	To hire the hall, information is attached to the hall window/notice board. Contact L. Wilson on 0438166019 Updates have been made to MCC & our GP websites. Thank you Laurene for all your hard work in updating the hall hire system.
Control of resources H. Murrell GP website MCC Website Facebook Much confusion between Green Point 2251 & Green Point 2428 !	08.02.26 17.05.26	Several residents at the Feb meeting stated they could not access the GP on Wallis Lake Inc. on-line to access the minutes. Major changes & updates have been achieved since Feb. P. Fowler & S. Arblaster have been upgrading the GP website including changing our name to Green Point on Wallis Lake' to avoid the 2251 confusion. The web Master in Taree has issued a new password & also informed us the website expires in June 2026. The MCC website is in the process of being updated after LW & HM visited the MCC Communication Officer, Jack Biddles, in Taree (15.05.26).		S. Arblaster, P. Fowler. 09.08.26	As far as Facebook is concerned a statement will be made to direct visitors to the GP on Wallis Lake site for up to date information. Thank you to S. Arblaster, P. Fowler, N. Donnelly & L. Wilson for upgrading the systems.
			PF & SA are aware & will address expiry before June. Check changes have been made in a few weeks' time.	L. Wilson H. Murrell	Will also try & include the hall on the Google webpage. (May be difficult to achieve).

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The hall gutters need clearing out. P. Fowler	08.02.26 17.05.26	Due to regulations not allowing residents to climb up ladders, need a qualified gardener to clear them out. Quotes were obtained & an MCC 'Report & Request' was lodged 13.02.26.	Follow-up cleaning schedule!	H. Murrell 09.08.26	Response from MCC came the same day. " ... GP hall is on a scheduled maintenance program & has the gutters cleaned every 3 months. This is due ... in March". The gutters had still not been cleaned out in April so PF cleaned them out 24.04.26. We have still not seen anyone from MCC.
Garbage bins at GP picnic area full. D. Moor	08.02.26 17.05.26	Dave Moor showed photos of the full bins & stated they have been full most of the holidays. * JR Richards were contacted to come & clear them. * A 'Report & Request' was sent to MCC for additional bins during holiday times.	Follow-up outcome of MCC audit.	H. Murrell 09.08.26	An email was sent to JR Richards 09.02.26 & they emptied the bins during their routine garbage collection run to GP. Response from MCC. " ... undertaking an audit across the region ... until complete will not be installing any additional bins.... GP will be taken into consideration in the audit".
2/3 Correspondence In & Out:					
Now correspondence is sent and received electronically it is sometimes quite difficult to keep abreast of the many conversations. All the In & Out correspondence (as highlighted below) was tabled and discussed as items on the agenda arose. Issues arising from the correspondence, not on the agenda, are identified below.					
Including items entered through MCC portal ('Report & Request').					
6 'Report & Request' lodged with MCC & responses, - Received formal written resignation from Margaret Blackwood.					

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4. Reports:					
Treasurers Report					
P. Murrell Treasurer	17.05.26	Treasurers Report delivered from 01.01.26 – 15.05.26. Opening balance \$2787.38 Closing balance \$2120.93	Two new signatures are required. Appointments awarded & arrangements will be made to visit Bank and change over names. Need letter for Bank.	P. Murrell Treasurer 09.08.26	Acceptance of Treasurers Report, Proposed – Paul Murrell. Seconded – Jo Currans. Acceptance of new signatures, Proposed – Nyaree Donnelly Seconded – Bob Currans.
Coast Care no longer functions (+grass cutters/maintenance).					
P. Fowler	17.05.26	Most of the grass cutting is conducted by 4/5 diligent residents & we thank them for their great work. Request by PF to help clear debris from children's play area. A Working Bee is needed to reseal hall stairs, decking and possibly playground equipment.	* Assistance required. TBA.	* Committee meeting - 28 June 2026	New volunteers are urgently needed. Thank you to PF for cleaning out the gutters.

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GP Rural Fire Service. N. Donnelly RFS Representatives. N. Donnelly gave a full report on our RFS GP Brigade activities.	17.05.26	* The brigade has been called out several times to assist with the Bulahdelah fires. * Lot 306 (extends behind the 'old shop' to the chicane) has a 7 yr period for being burnt. This burn will be coming up next yr & the brigade is already in negotiations to reduce the under growth. * The brigade has a full complement & has arranged long term membership by the recruitment of younger, enthusiastic personnel. * Restrictions have been imposed upon the weight carried by the trucks. (Issue of trucks tipping over).	* GP is in a danger area for a major fire. Be ready with your Fire Plan, clear out gutters, remove excess inflammable material. * Where possible do not use timber mulch as can burn easily – use pebbles. * N. Donnelly can help with individual Fire Plans if requested. * A CAR WASH event has been arranged. Next one will be held in September.	RFS Representative 09.08.26	The RFS website is a good resource for information. www.rfs.nsw.gov.au Always be vigilant and always be ready. If fire services are required ring 000 to activate our GP brigade. Do not ring the station. (Left the meeting 5.20pm)
5. New Agenda Items:					
President & Secretary positions + additional committee meetings. H. Murrell	17.05.26	Persons were called from the floor to fill the President & Secretary positions. Unfortunately the Presidents' position remains vacant. P. Fowler accepted the Secretary position. Proposed – L. Wilson. Seconded – J. Hume.	Decisions were made to hold an additional committee meeting in-between the general meeting dates.	Committee meeting - 28 June 2026	As MB had resigned a committee position became vacant. Jo Currans volunteered to fill the position. Thank you Jo.

- * Green Point on Wallis Lake Community Association (Inc) Member
- ** Committee Member
- *** Life Member
- **** Honorary Member

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AED checks (Automated External Defibrillator). H. Murrell	17.05.26	An AED was purchased by GPCA on 11.02.24, from J. Moelker who also came and demonstrated a machine at GP on 15.12.23. It is to be checked annually but as long as the green status light is flashing it is fully functional. The pads must be changed & battery checked immediately after use.	Members at the meeting requested another training session. TBA at the same time as the Winter BBQ.	H. Murrell 09.08.26	J. Moelker checked the device Dec 2025. Instructions of what to do when the machine has been used are situated behind the machine (including phone numbers).
Cameras L. Wilson	17.05.26	LW was concerned re security around the hall & suggested the installation of cameras. Discussion identified low rates of vandalism as residents around the hall are quite vigilant.	No requirements from GPCA.	*	Following discussion cameras were not recommended.
Dog behaviour L. Wilson	17.05.26	Residents owning dogs, walk around GP in a responsible fashion but occasionally conflict occurs when dogs are off the lead. There is a NO DOGS sign in the Children's play area for safety.	Remind residents of the rules when walking their dogs.	Discuss further at Committee meeting - 28 June 2026	Place information on website.
Maintenance roster/ working bee. L. Wilson/H. Murrell	17.05.26	In order to keep abreast of checking needs of equipment, commence use of a maintenance log . (See Generator issue & Working Bee in reports above). Also, need to ascertain who services the AC unit as owned by MCC. We do not have a key for the outside cage.	Retain a permanent maintenance log. Contact S. Howard	L. Wilson 09.08.26 H. Murrell	Wormald Firesafe Services NSW came and checked all fire equipment last week. In good order. Entered into maintenance log.

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Ant droppings in corner of room near broom cupboard. L. Wilson	17.05.26	LW concerned it may be white ants. Other members don't think so.	Inspect and manage ants. If negative will organise a "Report & Request" to MCC re: Pest control inspections.	P. Fowler 09.08.26 H. Murrell	
6. General Business: (Round the room)					
An awareness notice for GP residents. Glen Johnston.	17.05.26	Glen Johnston called into the meeting to give PM earnings from the Tennis Court hire. He was concerned regarding the safety of GP children/women as a predator was living nearby.	Keen awareness & observation by GP residents.	All residents.	If anyone is approach by a man of dubious intent, MUST contact police immediately.

There being no further General Business the meeting closed at 17.45hrs (5.45pm).

NEXT GENERAL MEETING General meeting, 9 August 2026 4.00pm (16.00 hrs).	Committee meeting 28 June 2026 16.00 hrs (4pm)	Venue: Green Point Community Hall, 4 Bottlebrush Close, Green Point, Forster, NSW 2428. Time: 16.00 hrs (4pm)	Meeting Calendar 2026: General meetings: 9 August, 8 November. Christmas party TBA. Committee meeting: 28 June.
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Chairperson:

H. Murrell, Vice President

NOTE: Minutes of the meeting will be placed on the GPCA website, in pdf format, prior to being ratified at the next meeting.