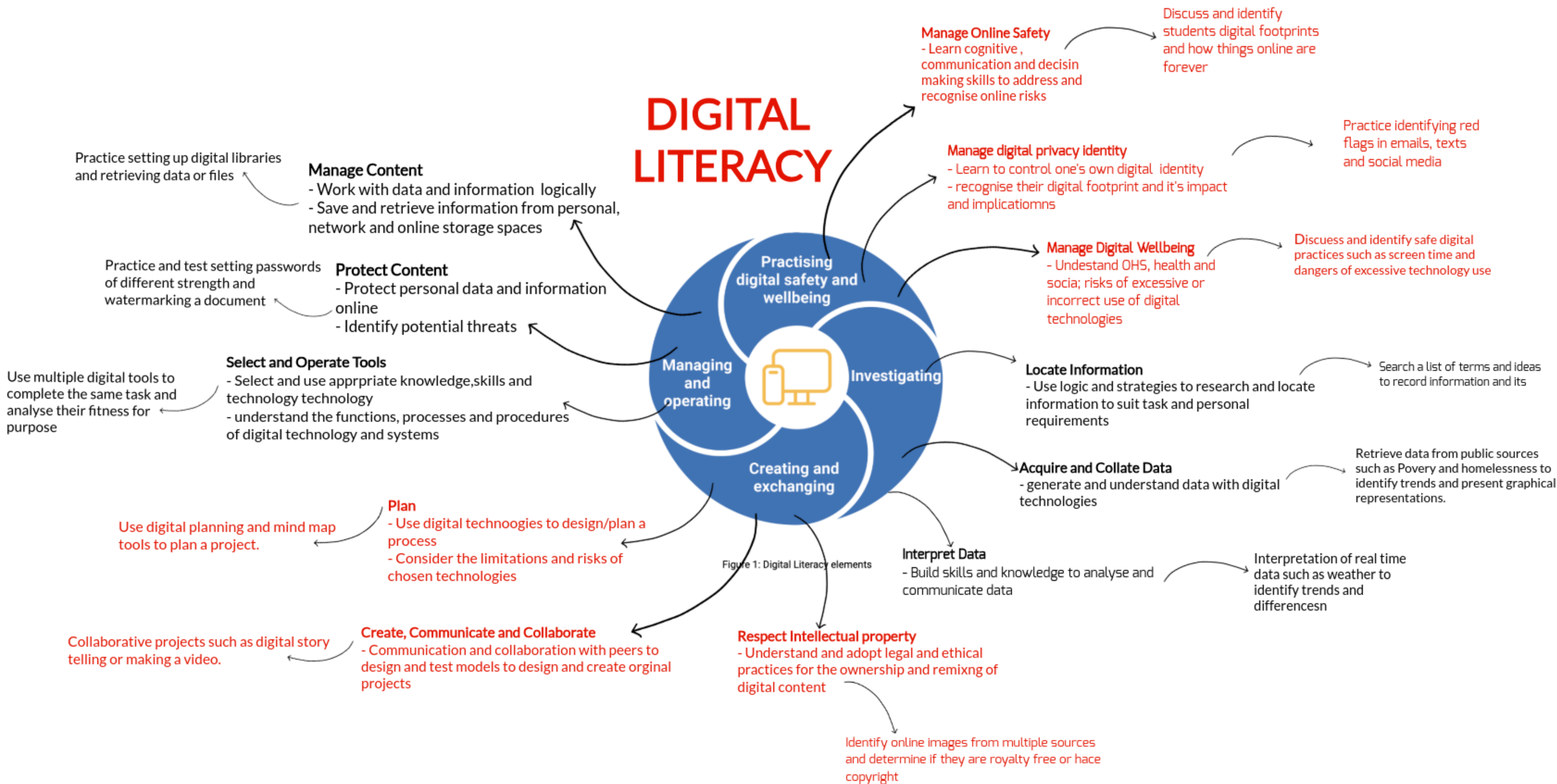




DIGITAL LITERACY



Practice setting up digital libraries and retrieving data or files

Manage Content

- Work with data and information logically
- Save and retrieve information from personal, network and online storage spaces

Practice and test setting passwords of different strength and watermarking a document

Protect Content

- Protect personal data and information online
- Identify potential threats

Use multiple digital tools to complete the same task and analyse their fitness for purpose

Select and Operate Tools

- Select and use appropriate knowledge, skills and technology
- understand the functions, processes and procedures of digital technology and systems

Use digital planning and mind map tools to plan a project.

Plan

- Use digital technologies to design/plan a process
- Consider the limitations and risks of chosen technologies

Collaborative projects such as digital story telling or making a video.

Create, Communicate and Collaborate

- Communication and collaboration with peers to design and test models to design and create original projects

Manage Online Safety

- Learn cognitive, communication and decision making skills to address and recognise online risks

Discuss and identify students digital footprints and how things online are forever

Manage digital privacy identity

- Learn to control one's own digital identity
- recognise their digital footprint and its impact and implications

Practice identifying red flags in emails, texts and social media

Manage Digital Wellbeing

- Understand OHS, health and social risks of excessive or incorrect use of digital technologies

Discuss and identify safe digital practices such as screen time and dangers of excessive technology use

Locate Information

- Use logic and strategies to research and locate information to suit task and personal requirements

Search a list of terms and ideas to record information and its

Acquire and Collate Data

- generate and understand data with digital technologies

Retrieve data from public sources such as Poverty and homelessness to identify trends and present graphical representations.

Interpret Data

- Build skills and knowledge to analyse and communicate data

Interpretation of real time data such as weather to identify trends and differences

Figure 1: Digital Literacy elements

Respect Intellectual property

- Understand and adopt legal and ethical practices for the ownership and remixing of digital content

Identify online images from multiple sources and determine if they are royalty free or have copyright